

## **BIRCHWOOD COMPLIMENTARY SHUTTLE INFORMATION**

**ANYTHING OUTSIDE OF THESE TIMES WILL BE CHARGED FOR ACCORDINGLY**

**UNLESS OTHERWISE DISCUSSED WITH THE SALES TEAM**

- The shuttle may be a polo or the shuttle bus depending on the nature of business on the property. Please note that the shuttle is for **all guests** and not a private shuttle. If a dedicated private shuttle is required, we will gladly issue you with a quotation. Please inform delegates before-hand of the shuttle times.

### **Scheduled Complimentary Shuttle to & from the airport**

#### **Daily shuttle times**

#### **Shuttle from **Birchwood** to **OR Tambo** International:**

06h30

07h30

08h30

13h30

14h30

15h30

16h30

17h30

18h30

19h30

20h30

21h30

Until 22h30

**Shuttle from OR Tambo International to Birchwood:**

07h10

08h10

09h10

14h10

15h10

16h10

17h10

18h10

19h10

20h10

21h10

22h10

Until 23h10

**All guests must be directed as follows to the shuttle bus:**

**From International / Domestic Arrival Terminal to Shuttle:**

As you exit the Terminal turn left. The Intercontinental Hotel will be on your right hand side across the drop off lanes.

At the first pedestrian crossing you will see a sign - "*public transport*". Continue going through the Car Hire Foyer.

Upon exiting the building, you will enter the shuttle pick up area where all the hotel shuttles will be. Look out for the Birchwood branded shuttle bus or sedan.

**From Domestic Arrival Terminal to Shuttle:**

As you exit the terminal turn right and start walking towards the International Arrival Terminal. The airport parkade will be on your left hand side. Continue until you get a pedestrian crossing with a sign - "*public transport*". Continue

over the pedestrian crossing entering the Car Hire Foyer. Upon exiting the building, you will enter the shuttle pick up area where all the hotel shuttles will be. Look out for the

Birchwood branded shuttle bus or sedan.

All our vehicles are clearly marked with the Birchwood logo and all drivers are in possession of public driving permits.

**NB!!Please take note of the following:**

1. Individuals will be charged for any shuttle requests outside of the above scheduled shuttle times
2. Groups will be charged for shuttle requests outside of the above scheduled shuttle times but only between (22h00-06h00).
3. All groups and individuals will be charged for a shuttle to and from the mall.
4. Please ensure that any and all requests are sent directly to [Thabom@birchwoodhotel.co.za](mailto:Thabom@birchwoodhotel.co.za) or communicated on 011 897 0000 (Ext – 1063)

Kindly be aware that any transfers requested outside of these times or to different destinations will be charged for additionally.